



**Reef Environmental Education Foundation**

**Letter of Intent for a Legacy Gift**

Dear REEF staff and board,

It is my/our pleasure to inform you that I/we have named Reef Environmental Education Foundation as a beneficiary of an estate gift. This letter signifies my/our intention to keep in force in my/our estate plans a gift of approximately \$ \_\_\_\_\_, or \_\_\_\_\_% of my estate, or \_\_\_\_\_.

Understanding that my/our gift intention is completely revocable, I/we will inform you should I/we change my/our intent toward REEF or should the dollar value of my/our estate’s potential donation significantly increase or decrease. I/We hope that my/our charitable intent will inspire others to contribute to REEF as well.

Sincerely,

\_\_\_\_\_  
Name of Donor

\_\_\_\_\_  
Donor Signature

\_\_\_\_\_  
Name of Donor

\_\_\_\_\_  
Donor Signature

Today’s Date: \_\_\_\_\_

\_\_\_\_\_  
Mailing Address

\_\_\_\_\_  
Email Address

\_\_\_\_\_  
Phone Number

\_\_\_\_\_  
REEF Member #

Special Details or Instructions You Would Like Us To Know:  
\_\_\_\_\_

**REEF LEGACY SOCIETY ACKNOWLEDGMENT**

\_\_\_\_\_ I/We agree to have my/our name(s) listed in REEF publications and/or on the organization’s website as a member of the REEF Legacy Society. Please list my/our name(s) as:  
\_\_\_\_\_

\_\_\_\_\_ I/We prefer to be listed as “anonymous” in the rosters of REEF Legacy Society members.

*As with any decision involving your assets, we urge you to seek the advice of professional counsel when considering a gift to Reef Environmental Education Foundation.*

Please return this form to: **REEF, ATTN: Legacy Society**  
P.O. Box 370246, Key Largo, FL 33037. You may also fax to 305-852-0301 or email to [giving@REEF.org](mailto:giving@REEF.org).

*REEF conserves marine environments worldwide. Our mission is to protect biodiversity and ocean life by actively engaging and inspiring the public through citizen science, education, and partnerships with the scientific community.*